

The meeting was called to order at 7:11 p.m. by President Amy Heath. Those in attendance were Cindi Adams, Cybil Beaudoin, Heidi Novak, Carol Kane, John Gill, Paige Benson, Jess Hayes, Karen Roy, Mark Owen, Geri Wasylak, Amy Heath, Jennifer DeMoranville and Alison Williams. Youth members in attendance were Morgan Duhon, Rebecca Williams and Samantha Wasylak.

Secretary Report: 22 youth members and 71 adult memberships. There were no previous minutes to approve.

Treasury Report: Mark reported the current balance in the treasury account is \$33,307.69. Cybil B. made a motion to accept the treasurer's report. **Motion carried.** Karen R. will contact Teresa O. at APHA to make the 2020 Mikey Ochetto scholarship donation. Mark made a motion to donate the \$600.00 to the youth club for initial purchase of the candy bars that the youth sold over the winter. **Motion carried.**

Communications: We received a communication from Shelly E. of Champlain Valley Horse Shows that she did not think CVHSA was going to offer the APHA/AQHA classes in 2021. We received a request from Michael Ochetto asking if we could confirm whether we made a donation in 2017 for the Mikey O. scholarship fund. We will investigate with ESPHC to see if/who made the donation.

Discussion was held on holding the general membership meeting virtually due to state limited gathering sizes. Littleton Police Dept & Libraries do not have meeting rooms available yet. We will post notice on social media for general membership meeting to be held at 10:00 am on 12/6/2020 and BOD meeting will be scheduled via ZOOM for 12/3/2020. Suggestions were ZOOM, Google meetings, livestream, webcast, etc.

Banquet Committee: Karen spoke to Eileen at the Ashworth re: our year end awards banquet for 2021. They are running micro-events, they don't know what their capacity will be and they will not be offering a buffet at this time. Discussion was held on feasibility of holding the banquet, the time involved in planning, contacting donors and then a strong possibility that we would be unable to hold it. Different options were discussed on how we could get awards to winners, i.e. board members taking awards to their areas "distribution points"; maybe hold small event at first show? Karen R. made a motion to not hold our year end banquet and raffle at the banquet in 2021. **Motion passed.** The board will set an award budget as soon as we have our division and class winners finalized.

Youth Committee: Rebecca W. and Morgan D. provided a report out on their 2020 activities and thank you note to the board for free stall for raffle and all the support provided so far. Rebecca provided update on community service projects Underwear Everywhere project and Sharing Smiles. They will be compiling and distributing Thanksgiving baskets and also donated T-shirts. Attended Youth Leadership conference, applied for the From the Heart Service, Youth of the Year. Goal for 2021 is Youth Championship judging.

Discussion was held on youth treasury and NEPHYC EIN, youth advisors would like to have account at bank with regional branches so that the youth treasurer could make deposits in person. The NEPHC Treasurer is responsible for the funds of NEPHC at their choice of bank. Mark O. explained what that we have been advised against holding a separate non-profit account with the same name at a different bank. Mark provided signatory forms for 2 youth and 2 officers on account. Tracy Smeeton called in to the meeting for discussion on helping youth treasurer. Youth advisors would like to be added to distribution list for meeting notices (they are also listed on website calendar).

Alison W. to provide information on where/how she would like to receive youth membership list maybe Google Docs or Dropbox. Youth activities will be communicated to parent club so as not to compete

with the parent club for customers or services. Jen D. requested we add a line to our entry sheet with a question for all breed youth to join our youth club. Do they want to be a member? Check Yes or No. We Youth advisors to contact club secretary for any events that may require insurance coverage under the NEPHC. Youth group and or/advisors must follow same bylaws as parent club and requires authorization by the board of directors for expenditures over \$100.00. The same offer must be made to all youth members. We would need two week lead time to reach out to board for approval of youth expenditures.

Nomination Committee: Carol accepted Amy's nomination to Chair the nominations for 2021. Carol will provide nominations to secretary for ballot by 11/15/2020.

Karen R. made a motion to adjourn at 8:50 p.m. **Motion carried.**

Submitted by K. Roy