

## NEPHC Board of Director's Meeting 1-10-16

The meeting was called to order by President *Amy Heath* at 1:05 p.m. Those in attendance were: Amy Heath, Pam Berry, Kerry Mayer, Peggy Lankowski, Carol Kane, Krissie Fields, Mandy Mirfield, Karen Roy, Kate Tiffany, Suzy Taffe, Geri Wasylak, Denise Reed-Gagnon, Cybill Beaudoin and Sammy Wasylak.

**Secretary's Report:** *Kerry M.* made a motion to accept the minutes as received via email prior to the meeting. 2nded by *Peg L.* Motion carried.

**Treasurer's Report:** *Kerry* opened a new account for the club at DCU and presented balance details including payment to APHA for memberships not processed at the show & sponsorships received by Painted Mountain Farm of Gilford, NH. *Karen R.* made a motion to accept the treasurer's report. 2nded by *Cybill.* Motion carried.

**Banquet Report:** *Karen* provided pics of some award selections. *Annie K.* of Rhapsody Farm donated a saddle to be raffled off. The winning ticket will be drawn at the banquet. Saddle tickets are \$10 each. *Annie* also contacted the DJ for the banquet. *Kate* had some ideas for banquet awards and presentation at the banquet. *Karen* made a motion that *Kate* order certificates to list awards and one special ribbon per winner/team. 2nded by *Kerry M.* Motion carried. *Mandy* has a donation of the American flag afghan for the banquet and is working on a few other donations. *Cybill* gave *Peg* a donation from New England Pulse Therapy for the raffle. *Peg* went over the list of vendors who have made early raffle donations. *Denise* made a motion to allocate \$2500.00 from the treasury for awards & ribbons. 2nded by *Geri.* Motion carried.

1. **Geri** will provide a basket and deliver canned food donations to PACH (Pepperell Aid from Community to Home).
2. **Geri & Sammy** are working on favors & decorations.
3. **Kate** will order and coordinate certificates for award winners.
4. **Denise** will bring the ribbons to the banquet.
5. **Carol and Krissie** will handle membership drive & bring membership forms to banquet.
6. **Kerry** will create booklet and pick up at Fed Ex.
7. **Kerry** bring cash box & petty cash for ticket sales.
8. **Kerry** will have saddle tickets printed.
9. **Peg** will coordinate raffle items, **Denise & Sammy** will help with bringing cards & items to podium during raffle.
10. **Pam and Lynae** will sell raffle tickets at the table.
11. **Ashley** to provide Zone & Top 20 recognition to Kerry for booklet.
12. **Annie** to coordinate DJ set-up, roulette wheel, games, confirm whether we need additional supplies for tables.
13. **Karen** will take reservations, provide seating chart & request donation from Ashworth.
14. **Karen** to work with **Kerry** for award orders.
15. **Suzy, Mandy** and many others to help with award set-up.
16. **Amy** and Southfield Farm to set-up candy bar.